



Sagarmatha Taekwondo Dojang emergency meeting held in St Francis Hall, Ashford on Friday 26 January 2014

1. In attendance:

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|-----|---------------------|-------------------|
| 1) | Master Rastra Rai | President |
| 2) | Mr Ram Prasad Limbu | General Secretary |
| 3) | Mr Randip Rai | |
| 4) | Mr Anil Limbu | |
| 5) | Mr Rajesh Rai | |
| 6) | Mr Deepak Gurung | |
| 7) | Mr Dilliram Rai | |
| 8) | Mr Baljit Limbu MiD | |
| 9) | Mrs Bimala Limbu | |
| 10) | Mr Suraj Rai | |

Observers:

- 11) Mrs Basundhara Rai
- 12) Mr Laxmi Prasad Limbu
- 13) Mrs Sarmila Gurung
- 14) Mr Aashis Rai
- 15) Miss Miksa Hangma Limbu
- 16) Miss Iksa Hangma Limbu
- 17) Mstr Nisam Hang Limbu

Apology:

- 1) Master Bir Bahadur Limbu
- 2) Mr Naren Rai

2. Background: Sagarmatha Taekwondo Dojang Ashford Branch was inaugurated in Ashford International Sports & Social Club, 181 Beaver Road, Ashford, TN24 7SG on Sunday 10 March 2012 with the presence of the Chairperson of Sagarmatha Gurkha/Nepalese Ashford Kent, Mr Popiraj Rai and fellow members.

2.1 Independent: The instructor of the Branch, Mr Ista Gurung, registered the branch under his name with different name and an emergency meeting was called to resolve the issue. The meeting was held in STKDD HQ office in Howard De Walden, Bluett Street, Maidstone, Kent, ME14 2UG on Friday 24 January 2014.

2.2 Announcement: The instructor took the stand to run the branch independently and agreed to announce the matter himself to the students and parents in his class on Friday 26 January 2014.

2.3 Duty of care: After the announcement he made on Friday 26 January 2014, Sagarmatha Taekwondo Dojang offered the students and parents that they could continue the training with the Sagarmatha Taekwondo Dojang as an STKDD student in different venue with STKDD instructors. As a duty of care, they were asked to make an informed decision without any obligation or force as the training would commence from Sunday 2 February 2014 in St Francis Hall.

2.4 Flyer: Flyers were handed over to the parents and students including the instructor. Copy of the flyer is attached to this document.



3. **Opening:** The President, Master Rastra Rai, called the meeting to order in St Francis Hall, Cryol Road, Ashford TN23 5AS, at 18.00 hours giving thanks to all attendees.
4. **Running of the Branch:** Ram Prasad Limbu, General Secretary of the STKDD, presented the following conceptual proposals and were approved by the board:
 - 4.1 **Training fee:** Training fee would be charged at the lowest possible rate in order to attract more students.
 - 4.2 **Frequency of training:** Training would take place twice a week, two hours sessions on Fridays and Sundays.
 - 4.3 **Usage of the branch's fund:** In the case of healthy financial state of the branch, the fund would be used on the following subjects:
 - 4.3.1 Instructors' travel expenses
 - 4.3.2 Championships' expenses
 - 4.3.3 Training kits or equipment
 - 4.3.4 Instructors' Dan upgrading test fee but approval would be based on their dedication and commitment
 - 4.3.5 Any courses related to Taekwondo but approval would be based on their dedication and commitment
 - 4.4 **Maintenance and continuation:** The General Secretary would make sure that the branch run effectively and in the event of deficit, he would continue maintaining until it got back to normal operation.
 - 4.5 **Bank account:** A community bank account would be opened under the name of the branch.
 - 4.6 **Transparency:** Everything relating to the branch would be transparent to the concerned personalities. Auditory and meeting would be conducted in regular basis or when it required.
 - 4.7 **Executive board:** The board, responsible for running the branch, would consist of the instructors/masters resided in Ashford. They would have to be dedicated and committed to become a member of the board.
 - 4.8 **Training kits and equipment:** The President (Master Rastra Rai) and Mr Randip Rai (Chief Instructor of Brompton branch) volunteered to provide the branch with some training pads and 36 x Mats.
5. **Responsibility:** The board nominated the General Secretary to take the responsibility of running the branch, due to the nature of his current job and Mrs Bimala Limbu was nominated as a Treasurer of the branch due to her availability on both training days.
6. **Next meeting:** The General Secretary would notify if it needed in due course.
7. **Closing of the meeting:** The President closed the meeting at 20.30 hours giving thanks to everyone present.

(Original signed)

Mr Ram Prasad Limbu
General Secretary

(Original signed)

Master Rastra Rai
President